

## 2021-2022 Special Circumstance Form

Special Circumstances are defined as extreme condition(s) which exist that may warrant re-evaluation of a student's financial aid file. You will need to schedule an appointment with a Financial Aid Counselor and bring all required documentation with you.

\_\_\_\_\_  
Last Name, First Name M.I.

\_\_\_\_\_  
ULID Number

Please review and indicate below which special circumstance applies to you.

Special Circumstance	Required Documentation
<input type="checkbox"/> Substantial Loss of Income in 2020	<ul style="list-style-type: none"> <li>▪ Copy of 2020 Federal Tax Return Transcript and W-2s for ALL individuals that reported income on the 2021-2022 FAFSA</li> </ul>
<input type="checkbox"/> Loss of Child Support in 2020	<ul style="list-style-type: none"> <li>▪ Letter stating child's name, date of birth and total child support received in 2020 for all children</li> </ul>
<input type="checkbox"/> Separation or Divorce after 2021-2022 FAFSA was filed	<ul style="list-style-type: none"> <li>▪ Please submit appropriate 2020 Federal Tax Return Transcripts and W-2s</li> <li>▪ Divorce Decree/Separate Agreement</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>▪ Proof of separate addresses if not divorced</li> </ul>
<input type="checkbox"/> Death of a Parent or Spouse after 2021-2022 FAFSA was filed	<ul style="list-style-type: none"> <li>▪ 2020 Federal Tax Return Transcript and ALL W-2s</li> <li>▪ Copy of Death Certificate</li> </ul>
<input type="checkbox"/> Medical/Dental Expenses paid out-of-pocket (not covered by insurance) in 2019	<ul style="list-style-type: none"> <li>▪ A letter from your insurance company documenting what was paid out-of-pocket in 2019</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>▪ 2019 Schedule A to show itemized amount</li> </ul>
<input type="checkbox"/> One Time (Lump Sum) Payment Received in 2019	<ul style="list-style-type: none"> <li>▪ Appropriate 2019 Federal Tax Return Transcript</li> <li>▪ Letter documenting what the lump sum was used for (ex. rent, medical bills, etc.)</li> </ul>
<input type="checkbox"/> Elementary/Secondary Tuition Paid in 2019	<ul style="list-style-type: none"> <li>▪ Letter/Statement from the school verifying amount of tuition paid from January – December 2019</li> </ul>
<input type="checkbox"/> Parent enrolled in college full-time from July 2021-June 2022	<ul style="list-style-type: none"> <li>▪ Verification of full-time enrollment and degree pursuing from college</li> </ul>
<input type="checkbox"/> Other special circumstance not listed above (ex. alimony, retirement benefits, etc.)	<p>Please explain your special circumstance briefly below:</p> <p>_____</p> <p>_____</p> <p>_____</p>

### Certification and Signatures

All the information on this form is true and complete to the best of my knowledge. If requested, I agree to provide further documentation to substantiate the information provided. I understand that all special circumstances are reviewed on a case-by-case basis and this written request does not guarantee approval and/or may not ultimately result in an actual change of the financial aid already offered. All persons providing information must sign below. ***An original signature is required. We are unable to accept digital signatures.***

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Spouse Signature (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (if student is dependent)

\_\_\_\_\_  
Date

**22SPEC**